

## **Competitive Gymnastics Billing Policy**

This includes all WAG and MAG squads. This document includes details regarding term billing, members fees, cancellations and holidays, and competition entries. Please read carefully and by signing the JotForm you agree you have read and agree to all terms noted in this document.

### **Annual Membership Registration Fee**

Every athlete is required to pay an annual membership fee which covers:

- Insurance and Membership with Gymnastics Australia\*
- Chalk & Equipment Levy

<b>Levels</b>	<b>Membership Fee</b>
Levels 1 -2	\$200
Levels 3 & up	\$220

\*Insurance with Gymnastics Australia is compulsory and valid up until 31st December each calendar year. The insurance remains with the athlete if they transfer clubs during the year.

Payment of the membership fee is due with completion of the JotForm. This will confirm your place in the squad for and Registration with Gymnastics Australia for 2025. Gymnasts will not be able to train unless insurance has been paid.

### **Training Fees and Payments for 2025**

All fees are now invoiced through our customer portal, **iclasspro**.

All current members of Aussie Gems will have an account. If you have not logged, please follow the [instructions here](#), on how to log in.

A second parent/guardian can be added to complete payments. Please [click here](#) to learn how.

### **Term Fees**

In 2025, for squad training will be term based with public holidays and school holiday training weeks factored in.

Billing will be sent out and billed to your customer portal prior to the term commencing, with payment due by the end of week 2. Payments that are overdue by more than 7 days will be recovered via Direct Debit unless alternative arrangements agreed upon.

<b>Training Sessions</b>	<b>Hourly Rate</b>
Up to 4 hours	\$20
Up to 6 hours	\$18
Up to 8 hours	\$15.50
Up to 12 hours	\$12.50
Up to 13 hours+	\$11

All rates above are inclusive of GST, but exclusive of any card fees that may occur

This means, you will be charged dependent on how many hours of training per week. For example, if there is 11 weeks in the term, and training 6 hours per week, it will be calculated like so:

$$(6\text{-hour rate}) \$18 \times 6 = \$108 \text{ per week. } \$108 \times 11 \text{ weeks} = \$1188$$

Example Billing on iclasspro, and the statement you will receive when billed

Student Name	Status	Enrollments	Start Date	Days
Aussie Gems	ACTIVE	MAG L1& 2 Wednesday	05/02/2025	Su M Tu <b>W</b> Th F Sa
	ACTIVE	MAG L1& 2 Thursday	06/02/2025	Su M Tu W <b>Th</b> F Sa

Date	Due Date	Title	Amount	Tax	Balance
15/01/2025	15/01/2025	MAG Term 1 03/02/25 - 12/04/25 10 weeks :: Gems, Aussie :: MAG L1& 2 Thursday	\$400.00	36.36	400.00
15/01/2025	15/01/2025	MAG Term 1 03/02/25 - 12/04/25 10 weeks :: Gems, Aussie :: MAG L1& 2 Wednesday	\$400.00	36.36	400.00
				Total Amount Due	<b>\$800.00</b>

- Athletes are invited to join a particular squad and must attend and pay for all the hours set for that group. Fees will not be adjusted for athletes unable to attend sessions as set out in the relevant squad program.
- By signing this letter of offer you are committing to attending all squad trainings. Fees will not be adjusted for athletes unable to attend all sessions.

### Sibling Discount

If more than one sibling, then the following sibling discounts will apply:

For Competition athletes in gymnastics, cheer & dance

First child	0%
Second sibling	15%
Third Sibling	20%

For recreational programs

First child	0%
Second sibling	10%
Third Sibling	10%

If both siblings are doing competitive then the first sibling discount table will apply.  
 If one child does competitive and the other recreational, then the second table will apply.  
 The first child is considered as the highest tuition.

### **Direct debit**

Direct Debit is available as an alternative to paying term fees as above. Please email [accounts@aussiegems.com.au](mailto:accounts@aussiegems.com.au) if you would like to set this up. By choosing to pay via direct debit, you agree to the following:

- Direct Debit is set up via third party, PayAdvantage
- Training fees will be charged to your chosen credit/debit card each fortnight on the first day of the week (Monday).
- Costs associated with a declined payment will be added to your next fortnightly payment.

Alternative arrangements are at the discretion of Aussie Gems and will be considered only if raised well in advance of due dates. Requests must be submitted via [accounts@aussiegems.com.au](mailto:accounts@aussiegems.com.au)

### **Family Holidays and Time Away from Training**

- Athlete must be away for a consecutive period of 4 weeks. The dates must be provided to coaching staff and [accounts@aussiegems.com.au](mailto:accounts@aussiegems.com.au) with a minimum of 4 weeks' notice.
- A 50% holding fee will be required for any members wanting to take an extended holiday

### **Changes to Training Hours**

- Mid-Term changes to training times, at the request of the athlete's family, will incur a \$10 admin fee.
- No admin fee will be charged if the notification to change training times takes place prior to the new term starting OR when changes are at the request of the coach.
- All hours must be approved by a coach. Must attend the days selected in the form as days are set based on number of athletes.

### **Overdue Accounts:**

- An automated reminder will be sent on the last day of each month. If payment is not forthcoming, a phone call from our team will be made. Direct Debit plans will be offered at the point if not already being utilised.
- Invoices overdue greater than 21 days, where our attempts to discuss the matter with you are unsuccessful, will:
  - o Incur a 10% late fee; and
  - o The athlete will be unable to train or compete until resolved.
  - o The matter may be forwarded to our collection agency.

### **Sick Days & Credit Policy**

- There will be **NO** make-ups available for any missed days due to illness/sick days or any reasons such as school events etc.

In Case of serious Illness and Injury

- Credit will only be given if there is a doctor's certificate issued providing a prolonged period off training, or at the discretion of the Coaching Staff.

### **Competition Entry Fees**

Competition entries are paid in advance by Aussie Gems and refunds are at the discretion of the event holder.

All billing for competitions must be paid in full by the due date or the gymnast will not be registered to compete. **This policy will be strictly enforced in 2025.**

A surcharge is applied to all competition fees which helps Aussie Gems to cover costs towards supplying coaches and/or judges at the event.

If a gymnast is unable to compete once registered for a competition due to injury or illness, a medical certificate must be provided within 48 hours of the event date.

Reimbursement of competition fees is at the discretion of the host Club or State/National organisation.

For 2025, all competitions will be billed through iclasspro

### **Cancellation & Refunds**

Families must provide a minimum term notice (in writing) of their intention to withdraw an athlete from training. There is no penalty for cancelling however outstanding fees owing must be paid prior to the athletes last day.

Refunds will only be given due to extenuating circumstances - at the discretion of Aussie Gems Management.

### **Gym Rules**

- Athletes cannot go on equipment until instructed and supervised by their coach.
- This mean, athletes cannot go onto the floor area or on equipment outside of training times
- No running
- Wear shoes to and from the building
- Dress appropriately, e.g. shorts, T-shirt, leotard.
- Wear no jewellery (sleeper earrings acceptable)
- Tie long hair back

### **Other Policy Links**

- [General Code of Behaviour](#)
- [Parent Code of Behaviour](#)
- [Child Safety Policy](#)
- [Aussie Gems General Members Handbook](#)

